

## Advisory Board Meeting Minutes for March 25, 2019

**Present:** Abbey Cook, Grant Day, Christina Dean, Laura Gleissner, Lindsey Ma, Lisa Plantamura, Jay Scholl, Janā Stevens, and Greg Tomlins

Via phone: Arun Karumanchi and Alissa Williams

Staff members: Dori Beaupre, Rebecca Herz

**Absent:** Emily Cahill, Colleen DiGiallonardo, Terry Ho, Geoff Kammerer, Joshua Smith, Christa Spates-Bell, and Andrea Tortora

Minutes prepared by Dori Beaupre

**Review of Minutes:** February minutes were approved with no corrections.

**Park District Report:** As mentioned in previous meetings, the Peoria Park District is commemorating its 125<sup>th</sup> anniversary with a "Back to the Future" progressive dinner event on June 22 in Glen Oak Park to celebrate its past, present, and future. More details to come!

**Director's Report:** Rebecca updated Board members on Q1 strategic plan progress. Greg Tomlins assisted in the membership data collecting process by training staff how to conduct interviews instead of sending out surveys. Operations staff members are developing a training simulation for front line staff to practice different scenarios in which they can maximize revenue.

In order to provide space for temporary exhibits as well as additional staff and storage area, the potential of a capital campaign was discussed. Temporary exhibitions tie directly back into the strategic plan goals of increasing revenue and attracting new audiences. Rebecca would like to brainstorm temporary exhibit ideas with Board members in either April or May. Project quotes are still being determined, and the building's historical status also needs to be taken into consideration.

Breakfast with the Director was cancelled. The Development Committee suggested an after-hours session in late August or early September.

**Board Chair Report:** April's Board meeting will be at the Noble Center in Lakeview Park.

**Nominating Committee Report:** The committee is reviewing which Executive positions will be opening.

**Communications Committee Report:** Geoff and Andrea are working on determining the most effective way to communicate program and maker workshop information.

**Development Committee Report:** Board members voted and approved the Development Plan. The committee continues to work on a Stewardship Plan which will specifically outline staff and board members' roles in the stewardship process.

**Old Business:** No old business.

**New Business:** No new business.

**Formal Adjournment:** 12:34pm

The next Advisory Board meeting is Monday, April 22 from 12:00pm – 1:00pm at the Noble Center.